
Candidate details :

Date:**Candidate name:****Centre and candidate number:****E-mail address:****Mobile number:****Select the board :**

- Cambridge Assessment International Education
- Pearson Edexcel
- AQA Oxford

Select session**Year** May/June October/November January**Type of letter**

- Extended letter
- Enrollment letter

My reason for above Cancellation is: (please attach original medical report if canceling on medical grounds)

Payment options

Option 1: Payment at one of the British Council Offices (*Riyadh & Al Khobar only*).

Option 1 is not available in Jeddah.

Option 2: Pay Online (VISA/MasterCard/mada)

To pay your fee online, please click [here](#).

Once you have paid the correct fee, please email the payment reference as proof of payment with duly filled out 'Candidate Letter Request' form to KSAinfo@sa.britishcouncil.org.

Important Note: Your request will be processed within 7 days from the receipt of your payment confirmation and application to KSAinfo@sa.britishcouncil.org.

Disclaimer:

Missing or incorrect name and contact numbers provided at the time of payment may result in the British Council being unable to track your fee in which case your service will not be confirmed. The British Council will accept no responsibility for any delays or loss that occurs as a result.

For clarification or assistance, please contact our Call Centre:

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|-----------|--|
| Telephone | 920003668 |
| Email | KSAinfo@sa.britishcouncil.org |