Partner Schools Network

Cambridge Assessment International Examinations

Enquiries about Results
Oct/Nov – 2020 Series
This form should be used for submitting enquiries about Cambridge International Examinations, GCE and IGCSE examination results.

An Enquiry about Results (EAR) is a 3-step process. Please complete all steps of this EAR form and submit it to the Customer services office at British Council. The deadline for submission of this EAR form is on 17th of Feb 2021 for the Oct/Nov 2020 examination series. Please note that the EAR is accepted only at your original centre where you registered for the exams.

Jeddah based private candidates must submit at:
Quartz Building, Al Kurnaysh Road, Ash Shati, Jeddah, 23412, Kingdom of Saudi Arabia

Riyadh based private candidates must submit at:
British Council, Riyadh - C14 Al Fazary Square, Diplomatic Quarters

Al Khobar based private candidates must submit at:
Prince Mohammed Program for Youth Development / Mohammed Bin Fahd Rd / Al Nuzha / Dammam 32252, KSA

Step 1: Candidate Details
Please ensure that your contact details are accurate in order to prevent any delays in processing the EAR request. Candidate Name: ______________________________________

Errors in candidate’s name on Statement of Results must be notified to the British Council by 11th of Feb 2021 for correction. A fee is payable for any amendment requested after the certificate is issued.

Centre No/Candidate No: SA/SX ____/___________ Exam Session: Oct/Nov 2020

Correspondence Address: __________________________________________________________

Telephone Number: ___________________________ Mobile: _____________________________

Email Address: ______________________________

Please attach a photocopy of your Statement of Result with this EAR form
Step 2: Enquiry about Result (EAR) Service Details and Request:

<table>
<thead>
<tr>
<th>Service Number</th>
<th>Description</th>
<th>CIE EAR Service Fee in SAR (VAT inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>IGCSE Per Component</td>
</tr>
<tr>
<td>1</td>
<td>A full clerical re-check</td>
<td>112</td>
</tr>
<tr>
<td>1S</td>
<td>A full clerical re-check for an individual candidate with a copy of the script except Art &amp;Design</td>
<td>243</td>
</tr>
<tr>
<td>2</td>
<td>A review of marking &amp; clerical re-check</td>
<td>259</td>
</tr>
<tr>
<td>2S</td>
<td>A review of marking &amp; clerical re-check for an individual candidate with a copy of the script except Art &amp; Design</td>
<td>390</td>
</tr>
</tbody>
</table>

☐ Cambridge will provide an explanation of any report of ‘No Result’ (X) or a pending grade (Q), without charge. Please indicate ‘X’ or ‘Q’ in the service column four stated below.

☐ All enquiries will be acknowledged and will be dealt with as speedily as possible

☐ Where an enquiry leads to a change in syllabus grade, enquiry fee will be refunded.

Please ensure that the subject details entered below are accurate in order to prevent any delay in processing the EAR request.

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Title</th>
<th>Grade Awarded on Statement of Result</th>
<th>Service No (1_2S)</th>
<th>Syllabus/Component No.</th>
<th>Required CIE fee for stated EAR Service (SAR)</th>
</tr>
</thead>
</table>

Total EAR Fee payable in SAR
Step 3: Declaration by Candidate/Parent:

I certify that the information on this form is complete and accurate to the best of my knowledge. I agree to comply with the Cambridge International Examinations regulations and with the arrangements made by the British Council.

I understand that the final subject grade awarded to me may be lower than, higher than or the same as the grade which was originally awarded for this subject/component.

Signature of the Candidate: ____________________________ Date: ____________________________

EAR Outcome:

The EAR outcome is expected after 6 weeks from the date of application. The British Council will contact you on the details mentioned in Step 1.

If a candidate’s place on an undergraduate course depends on the outcome of the EAR request, please provide the name and address of the institution concerned so that the CIE may notify them immediately if a revised grade is awarded.

Disclaimer:

The British Council prides itself on providing quality service and will take all reasonable steps to make sure that the examinations administration takes place on time and is properly conducted. To help us to do this, please ensure that you are familiar with the arrangements and any relevant regulations concerning your examination. The British Council cannot, however be held responsible for events or circumstances, which are outside its control or for any error, fault or omission by an examining board or any other third party.

For Office Use only:

<table>
<thead>
<tr>
<th>Receipt No:</th>
<th>On: / /</th>
<th>Total amount paid SAR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipt issued by:</td>
<td>Total subjects:</td>
<td>WBS Element: M/</td>
</tr>
</tbody>
</table>